

**Pioneer Quilters Guild
Position Responsibilities - Bulletin Board**

1. Summary description of position/committee responsibilities – to keep Bulletin Board updated with upcoming quilting events and information provided by whomever is designated to pick up the mail and fellow quilters or quilting establishments

2. Approximate time commitment
Monthly

3. Number of members on position/committee. 1

4. Detailed description of tasks/responsibilities:

Monthly tasks – update Bulletin Board and place in a position where guild members can gather information during the monthly guild meetings

5. Financial Information

Budget – I'm not sure – certainly not much – just enough to replace something or streamline – probably \$25 to \$40

6. Transition

December or January meeting